

Craig House  
18 Broadhead Avenue  
New Paltz, NY 12561



t. 845.255.1660  
f. 845.255.0376  
www.huguenotstreet.org

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## VOLUNTEER APPLICATION

### Contact Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work: \_\_\_\_\_

Email: \_\_\_\_\_

Why are you interested in volunteering at HHS?

\_\_\_\_\_  
\_\_\_\_\_

Describe any interests or skills you could bring to your volunteer work:

\_\_\_\_\_  
\_\_\_\_\_

Would you like to work with the public?  Yes  No  Sometimes

Check any positions you are interested in:

Tour Guide/Docent (seasonal)

Collections

Archaeology Camp (seasonal)

Marketing/PR

Library & Archives

Office & Clerical

Buildings & Grounds

Special Events

Fundraising & Membership

Other (specify)

**Tour Guide/Docent:** guide visitors through the historic houses (includes regular tours & school groups)

**Buildings & Grounds:** raking, shoveling, general maintenance as needed

**Fundraising & Membership:** assist with membership mailings and targeted fundraising campaigns

**Archaeology Camp:** assist with set-up and clean-up, group educational activities and crafts, supervision

**Library & Archives:** transcribe historical documents, help with visitor queries and general librarian duties

**Collections:** data entry and cataloging collections, light cleaning, etc.

**Marketing/PR:** brochure distribution, event promotion, photography, etc.

**Office & Clerical:** filing, database entry, office organizing, bulk mailings, etc.

**Special Events:** help fill needs during specific special events held throughout the year

**A NATIONAL HISTORIC LANDMARK DISTRICT**

Incorporated as Huguenot Historical Society, New Paltz, NY

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Please indicate the days and times you are available:

	MON	TUES	WED	THURS	FRI	SAT	SUN
AM							
PM							

How many hours a week will you be able to volunteer? \_\_\_\_\_

Are you available year-round, seasonally, or semester only? \_\_\_\_\_

Are there any physical limitations that should be considered? \_\_\_\_\_

**Emergency Contact Information**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**Background Information**

Education (school, degree, major/concentration, year):

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Personal Experience:

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Volunteer Experience:

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References – Names and Contact Information

1. \_\_\_\_\_

2. \_\_\_\_\_

Thank you for your interest in volunteering at Historic Huguenot Street. We appreciate your willingness to donate your time and skills. Our volunteer needs change throughout the year, some opportunities being short-term and others ongoing. After you submit your application, you will be contacted by a staff member. If you have any questions, please e-mail Kara Gaffken at [kara@huguenotstreet.org](mailto:kara@huguenotstreet.org) or call at (845) 255-1660 ext. 107.

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